

VIDYA SAGAR SANGH

[Registration No. 830 – 17.10.2002]
Pallotti Kunj, 27 Kholi, Bilaspur C.G.

Letter of Appointment

Date: 18.01.2020

To Ms. Nikita Toppi

Sub: Appointment to the post: Special Educator Teacher

Sir/Madam,

With reference to your application dated 16.01.2020, and the subsequent interview on 18.01.2020 by the managing body of Vidya Sagar Sangh is pleased to inform you that you are hereby appointed to the post of Special Educator Teacher.

Your salary is set in the scale: _____; at Rs. _____ p/m +PF.

9000 + 5% D.A. + 12% P.T. + E.S.I.C.

Your appointment takes effect on 21.01.2020

Kindly Note:

1. You will be a full-time employee of the school. As such, you will not engage yourself in any work outside-honorary or for remuneration – and will adhere to the work schedule assigned to you by the principal.
2. You shall maintain at all times absolute integrity and devotion to duty, doing all in your power to fulfill your duties as a teacher.
3. You shall not act in any manner prejudicial to or associate with any activity which, in the opinion of the school management, might adversely affect the interests of the school.
4. You will be entitled to 7/13 days of Casual Leave during an academic year.
5. You will not discontinue your services in this school without giving one month's notice in advance or depositing one month's salary in lieu of your notice.
6. You will not apply for any post outside this school, or for any exam competing for such a post without first fulfilling all requirements of the management, failing which you will be liable to appropriate disciplinary action from the management.
7. The management can terminate your services by giving you one month's notice or one month's salary in lieu of the notice of termination.
8. In addition to the above, your service conditions will be governed by the standing orders, services rules & regulations, as framed by the management and which are in force from time to time.
9. You are required to join duty on 21.01.2020 failing which this appointment shall stand null and void.

President / Vice President
Mama
Vidya Sagar Sangh -
(830/17-10-2002)

[Please sign and return to the principal the copy of this Letter of Appointment in token of your having accepted the terms and conditions presented to you]

18/01/2020
PRINCIPAL

St. Vincent Pallotti Sen. Sec. School

Mama
MANAGER, 18.01.2020

St. Vincent Pallotti School
Bhanga Road, P.B. No. 18